



desert conservation  
PROGRAM

August 27, 2010

RE: DESERT CONSERVATION PROGRAM PROJECT COMPLETION NOTIFICATION:  
**MEETING, FACILITATION PERMIT AMENDMENT**  
**2007-NICHOLSON-1011A**  
**2007-NICHOLSON-1014A**

The work for the above referenced project has been completed. Please see the attached for all project related information.

The purpose of the above referenced project was:

To help plan, conduct, manage and evaluate meetings associated with the Desert Conservation Program (DCP) and Multiple Species Habitat Conservation Program (MSHCP).

The major accomplishment or findings of this project include:

During the term of this contract, the facilitation team chartered three committees: Process Management Group, Community Advisory Committee, and a Domestic Desert Tortoise Task Force. The Desert Tortoise Task Force was never convened. Copies of these charters can be found at [www.h2outreach.com](http://www.h2outreach.com).

Following the chartering of these committees, the facilitation team provided meeting design, setup, takedown, facilitation, and meeting documentation for the PMG and CAC meetings. During the period of this contract, the PMG developed revised take acreage: 215,000 acres, and a revised covered species list. Copies of the discussions and the conclusions from these discussions can be found in the meeting summaries for the PMG and CAC. These summaries can be found at [www.h2outreach.com](http://www.h2outreach.com).

To date, the CAC has successfully developed guiding principles tied to the four permit amendment tasks and recommendations on the acreage cap and the covered species list.

For more information about this project, please visit our website at:

<http://www.accessclarkcounty.com/depts/daqem/epd/dcp/Pages/dcpactiveprojects.aspx>

respect, protect and enjoy our desert!

333 North Rancho, Suite 625, Las Vegas, NV 89106 • Phone (702) 455-0374 • Fax (702) 382-4593



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If you have any questions, please contact Jodi Bechtel, Project Manager at (702) 455-5529.

Sincerely,

A handwritten signature in blue ink that reads "Marci D. Henson". The signature is fluid and cursive, written in a professional style.

Marci D. Henson  
Program Manager

cc:

US Fish and Wildlife Service  
Board of County Commissioners (7)  
Permittees' Executive Committee  
Permittees' Process Management Group  
John Hill, Purchasing  
Catherine Jorgenson, District Attorney – Civil Division  
Desert Conservation Program Community Advisory Committee  
Desert Conservation Program Interested Parties List  
Multiple Species Habitat Conservation Plan Implementing Agencies  
Science Advisor  
SNPLMA Office (for SNPLMA projects)  
Congressional Office  
All Environmental Management Staff Distribution

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# DESERT CONSERVATION PROGRAM PROJECT COMPLETION NOTICE

Date of Issuance: 8/25/2010

## General Project Information

Project Category	Conservation
Compliance Category	3c-Facilitation/Legal
Project Level	Level 3
Project Title	Meeting, Facilitation Permit Amendment
Project Number	2007-NICHOLSON-1011A
Contractor	RUTH NICHOLSON, CPF
Contractor Person of Contact	Ruth Nicholson
Contractor Project Manager	Ruth Nicholson
DCP Project Manager	Jodi Bechtel
DCP Person of Contact/Contract Manager	Heather Green
Competitive Award or Sole Source	Competitive Award
Contract Start Date	07/15/2008
Purchase Order Number	480000922-014
Contract End Date	06/30/2010

Commissioners & District	G Rory Reid, Chairman
	F Susan Brager, Vice Chairman
	C Larry Brown
	B Tom Collins
	E Chris Giunchigliani
	A Steve Sisolak
	D Lawrence Weekly

Congressional Rep & District	Shelley Berkley - D1
	Dina Titus - D2

## Financial Breakdown

Funding Source	SNPLMA R8
Original Contract Amount	385,000.00
Total Change Request Amount	0.00
Revised Contract Amount	385,000.00
(Original Award plus Change Requests)	
Funds Not Used in Contract	494.30
Final Payout Amount	\$384,505.70

## Performance Information

Total Number of Change Requests	2
Number of Change Requests by Contractor	0
Number of Change Requests by DCP	2
Total Number of Deliverables	37
Number of Deliverables Accepted	37
Number of Deliverables Rejected	0
Number of Delinquent Deliverables	
Total Number of Milestones	0
Number of Milestones Met	0
Number of Delinquent Milestones	0
Total Number of Invoices Submitted	26
Number of Rejected Invoices	5

# DESERT CONSERVATION PROGRAM PROJECT COMPLETION NOTICE

Date of Issuance: 8/25/2010

## General Project Information

Project Category	Conservation
Compliance Category	3c-Facilitation/Legal
Project Level	Level 3
Project Title	Meeting Facilitation for DT Task Force
Project Number	2007-NICHOLSON-1014A
Contractor	RUTH NICHOLSON, CPF
Contractor Person of Contact	Ruth Nicholson
Contractor Project Manager	Ruth Nicholson
DCP Project Manager	Jodi Bechtel
DCP Person of Contact/Contract Manager	Heather Green
Competitive Award or Sole Source	Competitive Award
Contract Start Date	07/15/2008
Purchase Order Number	4800000916-014
Contract End Date	06/30/2010
Commissioners & District	G Rory Reid, Chairman F Susan Brager, Vice Chairman C Larry Brown B Tom Collins E Chris Giunchigliani A Steve Sisolak D Lawrence Weekly
Congressional Rep & District	Shelley Berkley - D1 Dina Titus - D2

## Financial Breakdown

Funding Source	S10 07-09
Original Contract Amount	280,470.00
Total Change Request Amount	0.00
Revised Contract Amount	280,470.00
(Original Award plus Change Requests)	
Funds Not Used in Contract	183,475.06
Final Payout Amount	\$96,994.94

## Performance Information

Total Number of Change Requests	4
Number of Change Requests by Contractor	0
Number of Change Requests by DCP	4
Total Number of Deliverables	7
Number of Deliverables Accepted	7
Number of Deliverables Rejected	2
Number of Delinquent Deliverables	4
Total Number of Milestones	6
Number of Milestones Met	6
Number of Delinquent Milestones	1
Total Number of Invoices Submitted	10
Number of Rejected Invoices	3